



**Youth & Family Ministries, Unity Church of Naples**  
 2000 Unity Way, Naples, FL 34112-2732

**DISCLOSURE AND AUTHORIZATION FOR UNITY OF NAPLES TO OBTAIN A BACKGROUND CHECK AND/OR OTHER REPORTS REGARDING VOLUNTEER SERVICE OR EMPLOYMENT WITH UNITY**

**AUTHORIZATION**

I hereby authorize, without reservation, Unity of Naples (hereafter referred to as "Unity") to obtain a "background check" and/or any other information or reports that Unity deems necessary regarding my employment or volunteer service at this, or any time after receipt of this authorization and throughout my employment or volunteer service.

I further authorize and request, without reservation, any present or former employer, school, police department, state or federal agency, financial institution, division of motor vehicles, reporting agencies, or other individuals or agencies having knowledge about me to furnish Unity, or any security or background check company that Unity selects, with any and all background information in their possession regarding me, so that my employment and/or volunteer qualifications may be evaluated and/or reassessed. I also agree that a fax, photocopy, or electronic image of this authorization with my signature should have the same authority as the original.

**By signing below, I certify: (1) that I have read and fully understand this disclosure and authorization; (2) that all of the information I am providing is true, complete, correct and accurate; and (3) that I have received the attached Summary of Your Rights under the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.).**

*The following is information required in order for Unity Church of Naples to obtain a complete background check:*

FULL LEGAL NAME (First, Full Middle Name, Last Name)	
SOCIAL SECURITY NUMBER	DATE OF BIRTH*
STREET ADDRESS	
CITY, STATE, ZIP CODE	
DRIVER'S LICENSE NUMBER	ISSUING STATE
OTHER OR FORMER NAMES (AKA, Maiden Names, Married Names, Surnames, Etc.)	
CONSUMER'S SIGNATURE	DATE

\* This information will be used for background screening purposes only.

Please list all Counties and States you have lived in since the age of 18, (attach extra paper if necessary).

County	State	Name Used in County	Date From	Date To

**The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer (please attach extra paper (if necessary):**

Full Name: \_\_\_\_\_

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations)    Yes                       No     If Yes, please explain:
  
2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense?            Yes                       No     If Yes, please explain:
  
3. Have you ever received probation or community supervision for any federal, state or municipal criminal offense?            Yes                       No     If Yes, please explain:
  
4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?            Yes                       No     If Yes, please explain:
  
5. As of the date of this authorization, do you have any pending criminal charges against you?  
          Yes                       No     If Yes, please explain:
  
6. Have you ever served in the US Military?            Yes                       No
  
7. If you answered YES to the above question, did you receive a **DD214**?  
          Yes             No             If Yes, can you present the document?:    Yes             No
  
8. If you answered YES to **question 6** (see above), did you receive an honorable discharge?  
          Yes                       No             If No, please explain:

\_\_\_\_\_  
**Your signature**

\_\_\_\_\_  
**Date**

## **Unity Church of Naples, 2000 Unity Way, Naples, FL 34112-2732**

*As a Unity Church of Naples Volunteer it is not relevant nor our intention to investigate your credit background, or credit worthiness of volunteers willing to give of their time, talent and love to our Unity Youth & Family Ministries – however, because of the way the law is written we are required to provide the following standard disclosure for all background checks.*

### **DISCLOSURE**

In connection with your application for employment or volunteer service with **Unity Church of Naples** (hereafter referred to as “Unity”), or when deciding whether to modify or continue your ongoing employment (including any independent contract for services) or volunteer service, Unity may obtain a “background check,” “consumer report” and/or an “investigative consumer report” on you from a consumer reporting agency, background check, or security company, or from any third party, in strict compliance with both state and federal law.

A consumer report is a communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment purposes. An investigative consumer report is a report obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain information regarding your credit history(if applicable to position), criminal records, driving history records, education records, previous employment history, social security traces, military records, professional licensure records, drug testing, government records, and other types of background information.

You further understand that these reports may contain information concerning the reasons for termination of past employment. You are hereby notified that you have the right to make a timely request for the nature and scope of any investigative consumer report. You are further notified that, prior to being denied employment or service as a volunteer based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description in writing of your rights under the Fair Credit Reporting Act.

Please submit any inquiries to:

**Unity Church of Naples; Disputes/Inquiries**  
**2000 Unity Way**  
**Naples, FL 34112-2732**